



SPECIAL ALERT

STATE OF
CALIFORNIA



Update from the California Student Aid Commission

May 15, 2023

GSA 2023-22

TO: Financial Aid Administrators
Chafee Coordinators

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: 2022-23 California Chafee Grant for Foster Youth Update

The California Student Aid Commission (Commission) provides a program update for the California Chafee Grant for Foster Youth (Chafee).

Opening of Summer Term

The Commission will open the 2022-2023 Chafee summer term on **May 15, 2023**. Financial Aid Offices should continue to certify students and request payments.

Please use the 00 'School Program' code to request summer payments. Requesting summer payments using the 01 'School Program' code will result in an inaccurate award amount. For guidance on correcting summer payments requested using the 01 'School Program' code, please see page 2.

All EFT payments will be held after June 14th, 2023, due to end of year accounting process requirements. All paper warrant payments will be held after May 31st, 2023. Payments will resume in July 2023.

- **Payment Roster** - the Commission asks that you review your Payment Roster on [WebGrants](#) to certify and request payments for all awarded students.
- **Recycling Awards Timeline** - to maximize the number of students who are awarded, the Commission will recycle awards 30 days from the date of the offer. Students who lose their award due to the recycle process can be considered again if the Financial Aid Officer updates the payment roster.
- **Non-Disbursed EFT Chafee Funds** - all non-disbursed EFT funds must be returned to the Commission within **30 business days** of receipt via Wire Transfer. This will allow the Commission to maximize the funds. Wire Transfer instructions can be found in the [Updated Chafee Coordinator's Guide](#).
- **Non-Disbursed Chafee Checks** - all non-disbursed checks must be returned to the Commission within **30 business days** of receipt. This will allow the Commission to maximize the funds. Complete the form attached to the check and do not void the check. Return both to:

California Student Aid Commission
PO BOX 419027
Rancho Cordova, CA 95741

2022-23 Chafee Award Processing

- 2022-23 awards and payments will be processed through August 2023.
- Students can apply for 2022-23 Chafee awards until August 1st, 2023.
- Unpaid eligible 2022-23 Chafee awards must be certified by August 15th, 2023.
- Payment requests for all awarded 2022-23 Chafee recipients must be received by 4:30 pm on August 28th, 2023.
 - Attempting to certify students on this day will result in an unprocessed request and the student record will be stuck in a pending status.

Correcting Payments Requested with the 01 'School Program' Code

Please use the 00 'School Program' code to request summer payments. If you request payment using the 01 roster, please update the 00 roster by selecting the appropriate terms attending, update the needs analysis (if appropriate), and save the record. The system will generate an additional payment during the weekly payment run.

Complete if student is ELIGIBLE

School Program	00 -	Cost of Attendance *	\$ 29775
Living Arrangement	<input type="radio"/> On Campus <input checked="" type="radio"/> Off Campus <input type="radio"/> With Relatives	Expected Family Contribution *	\$ 0
Term(s) Attending ⓘ	<input checked="" type="checkbox"/> FL <input type="checkbox"/> WN <input type="checkbox"/> SP <input checked="" type="checkbox"/> SU	Other Aid *	\$ <input type="text"/> <small>Enter Other Aid Amount.</small>
Education Level *	Sophomore	Unmet Need ⓘ	\$ 29775
		Projected Award	\$ 5000
		Total Award Amount	\$5,000
		Paid Award Amount	\$0
		Unpaid Award Amount	\$5,000

Request Payment - Open Terms: Fall, Winter, Spring

Pay Fall Term - (07/23/2022)
 Pay Winter Term - (11/01/2022)
 Pay Spring Term - (01/09/2023)
 Pay Summer Term - (05/15/2023)

In this example, the student is attending a two-term school with an optional summer term. The FA official initially used the 01 School Program code. FL, SP, SU, terms were selected and a payment of \$1667 was generated. To generate a \$2500 payment, the school official updated the 00 School Program code. They unchecked the spring term attending box, rechecked the needs analysis and saved the record. The system will generate a check for the difference with the weekly payment run.

Need to contact us?

- The Chafee team is available if you need assistance or have questions:
 - School Support phone number: (888) 294-0153
 - E-mail: chafee@csac.ca.gov

Working together to effectively promote education beyond high school!