



# SPECIAL ALERT

STATE OF CALIFORNIA



## Update from the California Student Aid Commission

May 26, 2022

GSA 2022-36

TO: Financial Aid Administrators  
Chafee Coordinators

FROM: Tae Kang *Tae Kang*  
Deputy Director, Program Administration & Services Division

SUBJECT: **2021-22 Chafee Foster Youth Grant Program Update (Revised)**

The California Student Aid Commission (Commission) would like to provide a program update for the Chafee Foster Youth Grant Program (Chafee).

### Opening of Summer Term

The Commission opened the 2021-2022 summer term for the Chafee Grant Program on **May 23, 2022**. Financial Aid Offices should continue to certify students and request payments.

- **Please use the 00 roster to request summer payments.** If you have already requested payment using the 01 roster, please update the 00 roster by selecting the appropriate terms attending, updating the needs analyses (if appropriate), and save the record. The system will generate an additional payment during the weekly payment run.

|                    |  |                                |    |         |
|--------------------|--|--------------------------------|----|---------|
| School Program     | 00 -   | Cost of Attendance *           | \$ | 27966   |
| Living Arrangement | <input type="radio"/> On Campus<br><input checked="" type="radio"/> Off Campus<br><input type="radio"/> With Relatives                         | Expected Family Contribution * | \$ | 0       |
| Term(s) Attending  | <input type="checkbox"/> FL<br><input type="checkbox"/> WN<br><input checked="" type="checkbox"/> SP<br><input checked="" type="checkbox"/> SU | Other Aid *                    | \$ | 7553    |
| Education Level *  | Freshman   | Unmet Need                     | \$ | 20413   |
|                    |  | Projected Award                | \$ | 5000    |
|                    |  | Total Award Amount             |    | -       |
|                    |  | Paid Award Amount              |    | \$4,167 |
|                    |  | Unpaid Award Amount            |    | -       |

Request Payment - Open Terms: Fall, Winter, Spring, Summer Pending

|                                |  |
|--------------------------------|--|
| Pay Fall Term - (07/23/2021)   | <input type="checkbox"/>                         |
| Pay Winter Term - (11/04/2021) | <input type="checkbox"/>                         |
| Pay Spring Term - (01/13/2022) | <input checked="" type="checkbox"/> \$2,500 paid |
| Pay Summer Term - (05/18/2022) | <input checked="" type="checkbox"/> \$1,667 paid |

In the above example, the FA official initially used the 01 roster. FL, SP, SU, terms were selected and a payment of \$1667 was generated. This student is attending a two-term school with an optional summer term. To generate a \$2500 payment, the school official updated the 00 roster. They unchecked the fall term attending box, rechecked the needs analysis and saved the record. The system will generate a check for the difference with the weekly payment run.

All term payments will be held after June 21, 2022, due to end of year accounting process requirements. Payments will resume in July 2022, with the beginning of the 2022-23 fiscal year. As a reminder, the following guidelines and resources are available:

- **Work Your Payment Roster** - the Commission is asking that you review your Payment Roster on [WebGrants](#) to certify and request payments for all awarded students.
- **Recycling Awards Timeline** - to maximize the number of students who are awarded, the Commission will recycle awards 30 days from the date of the offer. Students who lose their award due to the recycle process can be considered again if the Financial Aid Officer updates the payment roster.
- **Non-Disbursed Chafee Checks** - all non-disbursed checks must be returned to the Commission within **30 business days** of receipt. This will allow the Commission to maximize the funds. Complete the form attached to the check and do not void the check. Return both to:

California Student Aid Commission  
PO BOX 419027  
Rancho Cordova, CA 95741

### **2021-22 Chafee Award Processing**

- 2021-22 awards and payments will continue to be processed through August 2022.
- Students can apply for 2021-22 Chafee awards until August 1, 2022.
- Please make sure all unpaid eligible 2021-22 Chafee awards are **certified** by August 15, 2022.
- Please request payment for all **Awarded** 2021-22 Chafee recipients by 4:30 pm on August 29, 2022.
- August 29, 2022, is the last day to request payment. Attempting to certify students after this day will result in an unprocessed request and the student record will be stuck in a pending status.

### **Need to contact us?**

- The Commission's Chafee team is available if you need assistance or have questions:
  - Institutional Support phone number: (888) 294-0153
  - E-mail: [chafee@csac.ca.gov](mailto:chafee@csac.ca.gov)

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