



# Request for CMD GI Bill Teaching Credential Program Benefits

California Military Department GI Bill Award Program (CMD GI Bill) recipients who plan to enroll in a teaching credential program (TCP) after receiving their degree may be eligible to **renew their CMD GI Bill award for an additional year**. The additional year of payment is provided to students who are seeking an initial teaching credential and cannot be used for other graduate level courses of study. A list of eligible institutions can be requested by contacting the CMD GI Bill Coordinators from whom you obtained this form.

### Who is Eligible to Apply?

#### CMD GI Bill recipients who:

- Received at least one payment in the CMD GI Bill program;
- Have received a degree, or completed all required coursework for their degree;
- Are accepted and enrolled in a professional teacher preparation program at a California Commission on Teacher Credentialing approved institution within 15 months of the end of the term for which the recipient last received a CMD GI Bill payment;
- Have not received or submitted an application for a Teaching Credential, such as a Preliminary or Clear Credential.

### Policies and Procedures

The policies which apply to students receiving CMD GI Bill TCP Benefits include:

- Recipients must reactivate their CMD GI Bill benefits within 15 months of the end of the term for which they last received payment. The 15-month time period may be extended if the participant is approved for a leave of absence for reasons such as deployment. Leaves of absence from the TCP for other reasons may not be approved if they result in the recipient exceeding the 15-month grace period.
- Failure to notify the California Military Department of change of school of attendance, less than quarter time status, name, address or phone number may cause the award to be withdrawn. The college will be required to confirm eligibility for these additional benefits.
- Only coursework that is going towards the initial teaching credential is eligible for CMD GI Bill payment.

### When to Apply?

Eligible recipients should apply for TCP benefits as soon as possible after completing their degree and after being formally or conditionally accepted into a teaching credential program at an eligible institution.

### How to Apply?

Eligible students are required to submit this Request for CMD GI Bill TCP Benefits to the CMD GI Bill Coordinators at [ng.ca.caarng.list.cn6.caap-mailbox-access@mail.mil](mailto:ng.ca.caarng.list.cn6.caap-mailbox-access@mail.mil).

### Section I: Student Demographic Information — This section must be completed.

Last name _____		First name _____		Middle Initial _____	DOB _____	Last 4 of SSN _____	
Street address _____			City _____	State _____		Zip code _____	
Is this an address change from what you previously reported for CMD GI Bill purposes? <input type="checkbox"/> Yes <input type="checkbox"/> No							
E-mail address _____				Telephone Number ( ) _____			

### Section II: Enrollment Information — This section must be completed.

- 1) Have you received a bachelor's or graduate degree or completed all required coursework?  
 If Yes List date received \_\_\_\_\_  
 If No List when do you expect to receive it? \_\_\_\_\_

### Section III: School of Attendance — This section must be completed.

I have been formally accepted into a TCP on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ at \_\_\_\_\_  
 \_\_\_\_\_ (School name)

Is this a change from your previous school? (check one):  Yes  No

I will enroll and request CMD GI Bill benefits to begin on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Term: \_\_\_\_\_ (e.g. fall, winter, spring)

### Section IV: Credentials — This section must be completed.

I currently hold or expect to receive the following credentials. Mark 'none' by any appropriate credential that you do not currently hold or expect to receive. **Note:** An emergency permit, valid internship position or 30 day substitute credential will not disqualify you from consideration into the TCP.

Preliminary credential	Date applied/will apply for _____	Date received/will receive _____
Clear credential	Date received/will receive _____	
Emergency permit	Date received/will receive _____	
Other credential(s) (list type)	Date received/will receive _____	

**I understand that I must meet the requirements listed above and follow all of the Policies and Procedures in order to be eligible to receive benefits for a teaching credential, should there be sufficient funds to award me.**

Student's signature _____	Date _____
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For additional information and to submit this form, you may e-mail [ng.ca.caarng.list.cn6.caap-mailbox-access@mail.mil](mailto:ng.ca.caarng.list.cn6.caap-mailbox-access@mail.mil).