

## Cal Grant and Other State Programs References





# Instructions for filling out the Cal Grant GPA Verification Form

**STUDENT INFORMATION SECTION. Please print clearly using blue or black ink only. Filing deadline for 2015-16 awards is March 2, 2015**

1. *Your Social Security number or DREAM Act ID Number:* Enter your Social Security number (SSN) as it appears on your Social Security card and your FAFSA. (Valid SSNs do not begin with 9 or 000. If you believe your SSN begins with an 9 or 000, then contact your local Social Security Office to verify your number.) Individual Tax Identification Numbers (ITIN) are not accepted. If you are a Dream Act Applicant and do not have a valid SSN, please enter your DREAM Act ID number which was given to you when you completed your Dream Act Application.
2. *Month/year of high school graduation:* Enter the month and year you graduated, or plan to graduate from high school. Enter the month in a two-digit format (for example: January should be appear as "01"; November should appear as "11"). Enter the year in a four-digit format (for example: 2015 should appear as "2015").
3. *Your name:* Print your full name as it appears on your Social Security card. Enter last name, first name, middle initial.
4. *Your date of birth:* Enter your birth date. For example, June 25, 1997 would be entered as 06-25-1997.
5. *Telephone number:* Enter your area code and daytime telephone number.
6. *Your permanent mailing address:* Enter your permanent mailing address, city, state and five-digit zip code.
7. *Your E-mail address:* Enter a "safe" e-mail address where you can be contacted for questions. This is optional.
8. *Submitting a test score instead of a GPA:* Complete questions 1 through 9, sign the form and attach a photo copy of the testing organization's score report and mail by the deadline to Commission. **DIPLOMAS WILL NOT BE PROCESSED.**  
The results from the GED, SAT or ACT tests must be submitted in lieu of a GPA if:
  - You participated in a home schooling program or attended an unaccredited high school.
  - You attended a high school or college outside of the United States and are unable to have those grades converted to a 4.00 scale or your school did not grade in a manner that can be readily converted to a 4.00 scale.
  - Students who have been out of school for five years can choose to submit either test scores or their GPA.
    - **Scores from the California High School Proficiency Examination (CHSPE) cannot be accepted in lieu of a high school GPA, but passing the CHSPE does meet the high school graduation requirement of the Entitlement Cal Grant program. Also, grade reports, transcripts, and other proficiency certificates WILL NOT BE ACCEPTED.**
    - **Only scores from the SAT reasoning test WILL BE ACCEPTED. Subject test scores will NOT BE PROCESSED.**
9. *Student signature:* By signing this form, you certify that you have read these instructions and that the information you provided is correct. It is illegal to report false or misleading information on this form and doing so may result in any Cal Grant award being revoked.

Once you have filled out the student information, take the form to your school and request that they verify your GPA. Be aware that if your school will be electronically submitting your GPA to the California Student Aid Commission, you do not need to submit this form. It is your responsibility to verify that the school will be submitting your GPA for you.

## FOR SCHOOL USE ONLY SECTION

STATE STUDENT IDENTIFICATION NUMBER:	<b>(Optional)</b> Please enter the 10-Digit Statewide Student Identification Number (SSID) of the student who's GPA is listed on this form. If the student does NOT have a SSID, please leave blank.
GPA IS BASED ON HIGH SCHOOL COURSEWORK:	Fill in this bubble ONLY if the GPA is based on high school coursework.
CALIFORNIA COMMUNITY COLLEGE RE-ESTABLISHED GPA:	Fill in this bubble ONLY if the GPA being certified is based on at least 16 but less than 24 units completed at a California Community College. If the GPA is based on college units, and is not a reestablished GPA as described above, do not fill in any bubble.
GPA VERIFIER'S SCHOOL CODE:	High schools use their College Board school code; colleges use their USED OPE ID
VERIFIED STUDENT GPA:	Fill in ALL three GPA spaces. Cal Grant GPAs are calculated on a 4.00 scale. High Schools certifying GPAs MUST be accredited or have a UC approved course list in order to verify GPAs. Students not attending accredited high schools should provide either a GED, SAT or ACT score.

**After the school completes the GPA information, we recommend making a copy for your records, and purchasing a \$1.30 Certificate of Mailing from the post office and mail to:**

California Student Aid Commission  
Cal Grant Operations  
P.O. Box 419077  
Rancho Cordova, CA 95741-9077  
2014 California High School Counselor Workshop Guide

# Cal Grant GPA Calculation Instructions

There are four categories of GPAs used for Cal Grant award selection - High School, College, Regular Community College and Reestablished Community College.

## High School GPA

A high school GPA is calculated on a 4.00 scale to two decimal places (between 0.00 and 4.00). Do not use a weighted scale. Convert any grades with extra weighting for honors and advanced placement classes to a 4.00 scale before calculating the GPA. GPAs calculated beyond a 4.00 scale will not be accepted.

For students who have not yet graduated high school, calculate the GPA using all academic course work for the sophomore year, the summer following the sophomore year, the junior year, and the summer following the junior year. The high school GPA excludes physical education (PE), Reserve Officer Training Corps (ROTC), and remedial courses. Remedial work is defined as any course that is not counted toward high school graduation. Failing grades must be included in the GPA calculation unless the course has been retaken. Only include the most recent grade for any course repeated by the student.

GPAs for “accelerated” high school juniors graduating in spring should be calculated using academic course work earned during the student’s sophomore year and the summer following the sophomore year, as well as all course work completed in the junior year by the time of certification.

For students who are out of high school but have not earned sufficient college level units to allow calculation of either a college GPA or reestablished GPA or as explained below, the GPA must be calculated from high school course work earned from the student’s sophomore year onward, regardless of whether the student graduated. Competitive Cal Grant awards can be made to students who have not graduated high school.

## Regular California Community College GPA

For purposes of computing a community college GPA for a Cal Grant award, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” mean all courses except “Associate Degree Credit Courses” as defined by Title 5, Chapter 6, Article 1, Section 55002(a) of the California Code of Regulations.

## Reestablished Community College GPA

A reestablished community college GPA is calculated on at least 16 but less than 24 semester units or the equivalent. For any Cal Grant deadline, only a community college may submit either a reestablished GPA or a “regular” community college GPA calculated on at least 24 semester units, or the equivalent. A reestablished GPA only allows for Competitive Cal Grant B consideration. **Only a California Community College may submit a reestablished GPA.**

## College GPA

A college GPA is calculated on all college work completed, except for nontransferable units and courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree. The definition of the phrases “all college work completed” and “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are described below. A college GPA or a community college GPA must be computed for a minimum of 24 semester units or its equivalent regardless of the grades received. The phrase “all college work completed” includes all coursework for which grades are known to the official reporting the GPA and that are accepted for credit at the school reporting the GPA. Failing grades must be included.

### ***College GPA - Baccalaureate Degree Granting Institution***

For purposes of computing a college GPA by an institution that grants a baccalaureate degree, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are those courses which do not earn credit for a baccalaureate degree from the reporting institution.

### ***College GPA - Associate Degree Granting Institution***

For purposes of computing a college grade point average by a postsecondary institution that grants an associate degree, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a “baccalaureate degree” are those courses which do not earn credit for an associate degree at the reporting institution.

### ***College GPA - Non-degree Granting Institution***

For purposes of computing a college GPA by a postsecondary institution that does not grant a baccalaureate or an associate degree:

(A) “nontransferable units” are those units which are not used in satisfying requirements for earning a baccalaureate degree from a California public institution of higher education that grants such a degree;

(B) “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are any courses for which the earned grade is not used in the computation of a GPA in determining admission eligibility, whether or not units earned for the course are transferable to such an institution.

If the GPA is based on college units, and is not a reestablished GPA as described above, do not fill in any bubble.



# Instructions for filling out the Cal Grant GPA Verification Form

Please print clearly using blue or black ink only. Filing deadline for 2015-16 awards is March 2, 2015

NOTE: Students must complete Student Info Section AND Parent Information Section

## Student Information Section

1. *Your Dream Act ID number:* If you are a Dream Act Applicant and do not have a valid SSN, please enter your DREAM Act ID number which was given to you when you completed your Dream Act Application. Please also re-enter your Dream Act ID.
2. *Your name:* Print your full name as it appears on your Social Security card. Enter last name, first name, middle initial.
3. *Your date of birth:* Enter your birth date. For example, June 25, 1997 would be entered as 06-25-1997.
4. *Your Gender:* Enter "M" for male and "F" for female
5. *Month/year of high school graduation:* Enter the month and year you graduated, or plan to graduate from high school. Enter the month in a two-digit format (for example: January should appear as "01"; November should appear as "11"). Enter the year in a four-digit format (for example: 2015 should appear as "2015").
6. *Your E-mail address:* Enter a "safe" e-mail address where you can be contacted for questions. This is optional.
7. *Your permanent mailing address:* Enter your permanent mailing address, city, state and five-digit zip code.
8. *Submitting a test score instead of a GPA:* Complete questions 1 through 10, sign the form and attach a photo copy of the testing organization's score report and mail by the deadline to Commission. **DIPLOMAS WILL NOT BE PROCESSED.**  
The results from the GED, SAT or ACT tests must be submitted in lieu of a GPA if:
  - You participated in a home schooling program or attended an unaccredited high school.
  - You attended a high school or college outside of the United States and are unable to have those grades converted to a 4.00 scale or your school did not grade in a manner that can be readily converted to a 4.00 scale.
  - Students who have been out of school for five years can choose to submit either test scores or their GPA.
    - **Scores from the California High School Proficiency Examination (CHSPE) cannot be accepted in lieu of a high school GPA, but passing the CHSPE does meet the high school graduation requirement of the Entitlement Cal Grant program. Also, grade reports, transcripts, and other proficiency certificates WILL NOT BE ACCEPTED.**
    - **Only scores from the SAT reasoning test WILL BE ACCEPTED. Subject test scores will NOT BE PROCESSED.**

## Parent Information Section and Student Certification

9. *Father's Last Name:* Enter your Father's Last name as it appears on your financial aid application (FAFSA or DREAM Act Application)
10. *Mother's Last Name:* Enter your Mother's Last name as it appears on your financial aid application (FAFSA or DREAM Act Application)
11. *Parent's Phone Number:* Enter your Parent's Phone number as it appears on your financial aid application (FAFSA or DREAM Act Application)
12. *Parent's E-mail Address:* Enter your Parent's E-mail address as it appears on your financial aid application (FAFSA or DREAM Act Application)
13. *Student Certification:* By signing this form, you certify that you have read these instructions and that the information you provided is correct. It is illegal to report false or misleading information on this form and doing so may result in any Cal Grant award being revoked.

Once you have filled out the student information, take the form to your school and request that they verify your GPA. Be aware that if your school will be electronically submitting your GPA to the California Student Aid Commission, you do not need to submit this form. It is your responsibility to verify that the school will be submitting your GPA for you.

## FOR SCHOOL USE ONLY SECTION

STATE STUDENT IDENTIFICATION NUMBER:

*(Optional)* Please enter the 10-Digit State Student Identification Number (SSID) of the student who's GPA is listed on this form. If the student does NOT have a SSID, please leave blank.

GPA IS BASED ON HIGH SCHOOL COURSEWORK:

Fill in this bubble ONLY if the GPA is based on high school coursework.

GPA VERIFIER'S SCHOOL CODE:

High schools use their College Board school code; colleges use their USED OPE ID

VERIFIED STUDENT GPA:

Fill in ALL three GPA spaces. Cal Grant GPAs are calculated on a 4.00 scale. High Schools certifying GPAs MUST be accredited or have a UC approved course list in order to verify GPAs. Students not attending accredited high schools should provide either a GED, SAT or ACT score.

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## High School GPA

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For students who have not yet graduated high school, calculate the GPA using all academic course work for the sophomore year, the summer following the sophomore year, the junior year, and the summer following the junior year. The high school GPA excludes physical education (PE), Reserve Officer Training Corps (ROTC), and remedial courses. Remedial work is defined as any course that is not counted toward high school graduation. Failing grades must be included in the GPA calculation unless the course has been retaken. Only include the most recent grade for any course repeated by the student.

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For students who are out of high school but have not earned sufficient college level units to allow calculation of either a college GPA or reestablished GPA or as explained below, the GPA must be calculated from high school course work earned from the student’s sophomore year onward, regardless of whether the student graduated. Competitive Cal Grant awards can be made to students who have not graduated high school.

## Regular California Community College GPA

For purposes of computing a community college GPA for a Cal Grant award, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” mean all courses except “Associate Degree Credit Courses” as defined by Title 5, Chapter 6, Article 1, Section 55002(a) of the California Code of Regulations.

## Reestablished Community College GPA

A reestablished community college GPA is calculated on at least 16 but less than 24 semester units or the equivalent. For any Cal Grant deadline, only a community college may submit either a reestablished GPA or a “regular” community college GPA calculated on at least 24 semester units, or the equivalent. A reestablished GPA only allows for Competitive Cal Grant B consideration. **Only a California Community College may submit a reestablished GPA.**

## College GPA

A college GPA is calculated on all college work completed, except for nontransferable units and courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree. The definition of the phrases “all college work completed” and “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are described below. A college GPA or a community college GPA must be computed for a minimum of 24 semester units or its equivalent regardless of the grades received. The phrase “all college work completed” includes all coursework for which grades are known to the official reporting the GPA and that are accepted for credit at the school reporting the GPA. Failing grades must be included.

### ***College GPA - Baccalaureate Degree Granting Institution***

For purposes of computing a college GPA by an institution that grants a baccalaureate degree, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are those courses which do not earn credit for a baccalaureate degree from the reporting institution.

### ***College GPA - Associate Degree Granting Institution***

For purposes of computing a college grade point average by a postsecondary institution that grants an associate degree, “nontransferable units” and “courses not counted in the computation for admission to a California public institution of higher education that grants a “baccalaureate degree” are those courses which do not earn credit for an associate degree at the reporting institution.

### ***College GPA - Non-degree Granting Institution***

For purposes of computing a college GPA by a postsecondary institution that does not grant a baccalaureate or an associate degree:

(A) “nontransferable units” are those units which are not used in satisfying requirements for earning a baccalaureate degree from a California public institution of higher education that grants such a degree;

(B) “courses not counted in the computation for admission to a California public institution of higher education that grants a baccalaureate degree” are any courses for which the earned grade is not used in the computation of a GPA in determining admission eligibility, whether or not units earned for the course are transferable to such an institution.

If the GPA is based on college units, and is not a reestablished GPA as described above, do not fill in any bubble.

**CALIFORNIA STUDENT AID COMMISSION**  
**FOR NEW CAL GRANT APPLICANTS**

<b>2015-16 CAL GRANT PROGRAM INCOME CEILINGS</b>		
	Cal Grant A and C	Cal Grant B
<b>Dependent students and Independent students with dependents other than a spouse</b>		
<u>Family size:</u>		
Six or more	\$100,800	\$55,400
Five	\$93,400	\$51,300
Four	\$87,200	\$45,800
Three	\$80,200	\$41,200
Two	\$78,300	\$36,600
 <b>Independent students</b>		
Single, no dependents	\$32,000	\$32,000
Married, no other dependents	\$36,600	\$36,600

<b>2015-16 CAL GRANT PROGRAM ASSET CEILINGS</b>	
Dependent students <sup>1</sup>	\$67,500
Independent students	\$32,100

<sup>1</sup> This ceiling also applies to independent students with dependents other than a spouse.

NOTE: Per California Education Code section 69432.7(k), the Cal Grant program income and asset ceilings for new applicants and renewing recipients are to be adjusted annually using the change in the cost of living within the meaning of paragraph (1) of subdivision (e) of Section 8 of Article XIII B of the California Constitution:

SEC. 8. (e) (1) "Change in the cost of living" for the State, a school district, or a community college district means the percentage change in California per capita personal income from the preceding year.

**CALIFORNIA STUDENT AID COMMISSION  
FOR RENEWING CAL GRANT RECIPIENTS**

<b>2015-16 CAL GRANT PROGRAM INCOME CEILINGS</b>		
	Cal Grant A and C	Cal Grant B
<b>Dependent students and Independent students with dependents other than a spouse</b>		
<u>Family size:</u>		
Six or more	\$101,000	\$55,500
Five	\$93,700	\$51,400
Four	\$87,400	\$45,900
Three	\$80,400	\$41,300
Two	\$78,500	\$36,700
<b>Independent students</b>		
Single, no dependents	\$32,000	\$32,000
Married, no other dependents	\$36,700	\$36,700

<b>2015-16 CAL GRANT PROGRAM ASSET CEILINGS</b>	
Dependent students <sup>1</sup>	\$67,600
Independent students	\$32,200

<sup>1</sup> This ceiling also applies to independent students with dependents other than a spouse.

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SEC. 8. (e) (1) "Change in the cost of living" for the State, a school district, or a community college district means the percentage change in California per capita personal income from the preceding year.

# WEBGRANTS 4 STUDENTS



report a  
**LEAVE of ABSENCE**

## Welcome!

The California Student Aid Commission has created WebGrants 4 Students (WGS) just for you, the student. The goal is to provide you with the resources, information and tools needed to assist you with the college financial aid process. WGS will allow you to manage your Cal Grant and/or Chafee account(s) online by letting you view updates, make school changes, make address changes, make corrections, and post leave of absence requests. It is important for you to understand that your WGS account does not replace your School or FAFSA accounts. Each account must be monitored and managed independently.

**UC AND CSU ELIGIBLE MIDDLE CLASS SCHOLARSHIP (MCS) APPLICANTS WILL BE NOTIFIED OF THEIR 2014/15 ACADEMIC YEAR AWARD IN THE FALL TERM; EACH CAMPUS WILL PROVIDE INFORMATION REGARDING ACTUAL DISBURSEMENT DATES. FUNDS WILL BE DISBURSED ONCE THE STUDENTS ELIGIBILITY IS VERIFIED. THE MCS WILL LIKELY BE AWARDED AFTER FALL TERM CHARGES ARE DUE. FOR MORE INFORMATION ABOUT THE MCS, GO TO WWW.CSAC.CA.GOV**

Enter your User ID and Password.  
Please note the User ID and Password fields are case sensitive.

Authorized Use Only



## WebGrants 4 Students Sign-In

User ID

Password

Sign-in

[Create an Account](#)

[Forgot your User ID and/or password? Having problems logging in?](#)



♦ [Executive Director's News Releases](#)

♦ [How to Apply for a Cal Grant Award](#)

♦ [Understanding My Cal Grant](#)

♦ [Disqualification Fact Sheet](#)

♦ [Important Cal Grant / Chafee Updates](#)

♦ [Important Deadlines](#)

♦ [Search for a Cal Grant Eligible School](#)

♦ [Financial Aid Programs](#)

♦ [Forms / Applications](#)

♦ [Frequently Asked Questions](#)

♦ [Foster Youth Resources](#)

♦ [Other Financial Aid Resources and Important Links](#)

♦ [Security Information](#)

♦ [Tools](#)

♦ [Help Center](#)

♦ [How are we doing?](#)

Pursuant to section 502 of the California Penal Code and Public Law 99-474, Title 18, United States Code, unauthorized access to applicant information will be prosecuted to the full extent of the law.

## California Aid Report (CAR)

Congratulations on meeting the preliminary requirements for the 2014-2015 Cal Grant Program! Based on the information you reported on your Free Application for Federal Student Aid (FAFSA) or CA Dream Act Application (CADAA) and Grade Point Average (GPA), the California Student Aid Commission (CSAC) is offering you a Cal Grant. To receive your Cal Grant award offer beginning in the fall 2014, you will need to take some of the steps identified below. **This Cal Grant award offer may be reduced or withdrawn based on the final State Budget or final eligibility determined by your campus.**

**Date Issued:** 07/03/14

**CSAC ID:**

School Choice	Cal Grant A	Cal Grant B
LOYOLA MARYMOUNT UNIVERSITY	SEE CODE #99	\$1,648
UNIV OF CA - IRVINE	SEE CODE #99	\$1,648
CSU POMONA-POLYTECHNIC	SEE CODE #99	\$1,648

### Code Descriptions

### New Recipient Change Form

Some schools you listed on your FAFSA/CADAA may not participate in the Cal Grant Program. To view the list of eligible schools, please visit the CSAC homepage at [www.csac.ca.gov](http://www.csac.ca.gov), click Colleges, and then "Cal Grant Eligible Schools" located at the bottom of the page.

#### To Receive the Cal Grant award you must:

- Confirm that the first school listed above is the one you plan on attending. If it is not, you must submit a school change in your WGS account so that we can get the award to the campus you will attend beginning in the fall 2014.
- Understand your financial aid disbursement options. These may include a paper check, debit card or direct deposit to your bank account. You have a choice as to how you want your Cal Grant funds paid to you so make sure you make a wise decision to get the most out of your Cal Grant award offer and other financial aid. Check your campus student account or contact your financial aid office for Cal Grant disbursement dates.
- Register with the Selective Service if you are a male living in the U.S. and are between the ages of 18 through 25. For more information about Selective Service requirements go to [www.sss.gov](http://www.sss.gov).
- Use this award offer during this academic year or your award offer may be withdrawn. Let us know if you do not plan to use the award for the 2014-2015 academic year.

**PRIVACY STATEMENT:** Please be aware, Cal Grant information for students who are 18 years of age or older or students who have attended a postsecondary institution will only be released to parents or guardians with written authorization from the student.

Diana Fuentes-Michel, Executive Director  
California Student Aid Commission

If you have any questions, please contact us at (888) 224-7268 or e-mail us at [studentsupport@csac.ca.gov](mailto:studentsupport@csac.ca.gov).

# 2015-16 Cal Grant Appeals Form



If you received a letter stating you were **disqualified** for a Cal Grant and you feel this was in error, you may be able to submit an appeal, depending on the reason. Using this appeals form, please mark the appropriate boxes below identifying both the action you are requesting and the reason for your appeal. Also, provide a detailed, written explanation along with any supporting documentation you may have. Be sure to submit photocopies (please do not send originals) of all supporting documentation. Mail your completed Cal Grant Appeals Form to the **California Student Aid Commission, P.O. Box 419027, Rancho Cordova, CA 95741-9027.**

- **Incorrect Information:** If you believe you were denied due to an error or incorrect information, please use the **2015-16 Application Correction Form (G-23)** to correct the error and return it to CSAC by May 16, 2015, for priority processing. This form is available on-line at <http://www.csac.ca.gov/doc.asp?id=80>
- **Financial Information or Dependency Status:** CSAC will not take action **on changes to financial information or decisions regarding your dependency status.** If you feel the financial information reported on your Free Application for Federal Student Aid (FAFSA) or Dream Act Application, or your dependency status should be re-evaluated, contact your school's financial aid office. CSAC will only accept financial corrections or changes to dependency status directly from your school.
- **Federal or School-Based Financial Aid:** CSAC does not review or revise any federal or school-based financial aid. Contact your school's financial aid office for questions regarding other financial aid. Questions regarding your student loan(s) should be directed to your school or lender, whichever is applicable.
- **Competitive Cal Grant Awards:** If you received a Competitive Cal Grant disqualification notice and you are not a current high school senior or recent graduate, you will need to reapply next year. Due to the limited amount of awards, CSAC does not accept appeals from new Competitive applicants who were denied an award **unless CSAC has made an administrative error and you have supporting documentation.**

Your Name		CSAC ID
Address		Date of Birth
City		Telephone Number
State	Zip Code	E-mail Address

### REQUESTED ACTION AND REASON FOR YOUR APPEAL

**Please check the requested action to be taken:**

- Additional Leave of Absence
- Award Reconsideration
- Reinstatement Request
- Other \_\_\_\_\_

**Please check the reason for your appeal:**

- Medical
- Natural disaster
- Death in the family
- Reinstatement
- Dream Act Application
- Other \_\_\_\_\_

**Please provide a detailed explanation addressing your appeal reason (attach additional sheets if necessary):**

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**With my signature, I certify under penalty of perjury, that the information I have provided for this appeal is true and accurate.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Processed Date: ____/____/____	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Notes from Analyst to Processor	
_____	
_____	

# Grant Record Change Form For Students Cal Grant Program

Enter Award Year

Complete this form to notify the California Student Aid Commission of changes in your name, address, Social Security number, your school of attendance, or to request a leave of absence, program change or program withdrawal. You can make school changes, address changes and leave of absence requests on-line at WebGrants for Students. Go to [www.csac.ca.gov](http://www.csac.ca.gov) and look for the WebGrants link at the top of the page. Read the instructions on the reverse side before completing. Print or type all information.

/ (e.g) 2014/ 2015)



## SECTION 1. STUDENT INFORMATION

Address changes can be done on-line at [www.webgrants4students.org](http://www.webgrants4students.org)

1. Student's name (Current last, first, middle initial) Send this form back only if corrections are necessary.

Last Name First Name MI  
If this is a name change, please print **PREVIOUS name in shaded box** and attach a copy of the new driver's license, SSN card or marriage certificate.

Last Name	First Name	MI
—	—	—

2. Social Security number or Dream Act ID Number - If submitting a Social Security number correction, print the **INCORRECT NUMBER in the shaded box** and attach a copy of the correct SSN card.

/ / ( )

3. Date of birth 4. Telephone number - daytime phone number

5. Address: Is this an address change?  Yes  No

Street address City State Zip code

6. Email address

## SECTION 2. SCHOOL CHANGE

School changes can be done on-line at [www.webgrants4students.org](http://www.webgrants4students.org)

7. School change: I wish to change my school of attendance. Indicate the date for which you are requesting a school change (e.g. August 2014)

School name City Date

8. School change effective: (check one)  Fall term  Winter term  Spring term  Summer term

## SECTION 3. LEAVE OF ABSENCE REQUEST

Leaves of absence can be done on-line at [www.webgrants4students.org](http://www.webgrants4students.org)

9. School of attendance or most recent school of attendance Date and term last attended

I request a Leave of Absence for the following term(s): Check box(es)  Fall term  Winter term  Spring term

Indicate exact dates for which you are requesting a Leave of Absence: From: \_\_\_\_\_ To: \_\_\_\_\_

10. Briefly state your reason(s) for a leave of absence: (please print or type — attach additional pages or documentation if necessary)

## SECTION 4. PROGRAM CHANGE REQUEST

(Please read instructions on reverse)

11. A signature from a financial aid officer at your college is required when requesting a change in grant program. Changing your Cal Grant program will change the amount of your Cal Grant award. Request any program changes as early as possible because program changes cannot be made after program funds have been disbursed. Change my Cal Grant program from Cal Grant \_\_\_ to Cal Grant \_\_\_.

Signature of Financial Aid Officer:

## SECTION 5. PLEASE WITHDRAW MY CAL GRANT

(Please read instructions on reverse)

12. By checking this box  I am asking that my Cal Grant award offer be withdrawn. I have read the instructions on the reverse of this sheet.

List reason for withdrawal request:

## SECTION 6. STUDENT'S SIGNATURE

(YOU MUST SIGN AND DATE THIS FORM) Send this form back only if corrections are necessary.

• \_\_\_\_\_ Date  
13. Signature (I certify to the best of my knowledge that the information I have filled in above is true and correct.)

# Instructions for Completing the Grant Record Change Form for Students

Schools changes, address changes and leave of absence requests can all be made on-line at WebGrants for students. Go to [www.csac.ca.gov](http://www.csac.ca.gov) and look for the WebGrants for Students link on the right side of the page. Name and Social Security number changes, and program withdrawals and changes must be made using this form. Complete and send this form back only if corrections are necessary.

## Section 1 — Student Information (This section must be completed)

1. Enter your name (current last, first, middle initial). If you indicated a name change in question #1, please provide your **previous** name (last, first, middle initial) in the shaded box. Remember to print or type clearly.
2. Enter your Social Security number or Dream Act ID number. If your Social Security number is a change from Commission records, enter your correct number and *attach a copy of your Social Security card*.
3. Enter your date of birth (month, day, year).
4. Enter your telephone number, including area code.
5. Check “Yes” if your address is different from the Commission’s records. Check “No” if your address is the same as the Commission’s records. Enter your street address, city, state and five- or nine-digit zip code.
6. Enter your email address.

## Section 2 — School Change

7. If you wish to change your school of attendance, enter the school’s name, city and date effective. **A change in school choice may effect your eligibility for an award.**
8. Enter the term the school change is effective.

## Section 3 — Leave of Absence Request

9. Enter the school you attend or have attended most recently and the date and term you last attended (e.g. 09/14, Fall 2014). Also enter the terms for which you are requesting a leave of absence (e.g. Fall semester), and the exact date for which you are requesting a leave of absence (e.g. 9/15/14 to 12/15/14).
10. Print or type the reason(s) for your leave of absence request.

## Section 4 — Program Change

11. Program changes, such as requesting a change from Cal Grant B to Cal Grant A, may only be requested by new Cal Grant recipients before any payments have been made. The student’s California Aid Report (CAR) will show Auto-Accept for one program and “Qualified” for another. Transferring between these programs is possible only if no Cal Grant payments have yet been made. A program change will not be processed without the signature of a school financial aid officer. Students who have a Cal Grant C and wish to decline that Cal Grant to be considered for another Cal Grant program, must check the box in Section 5.

## Section 5 — Please Withdraw my Cal Grant

12. Check this box only if you wish your current Cal Grant offer to be withdrawn. If you request this, your Cal Grant award offer will be withdrawn and reinstatement will not be possible. Please give the reason you are requesting withdrawal from the Cal Grant program.

## Section 6 — Student Signature (To avoid delays, sign, date, and mail or fax this form as soon as possible.)

13. Your signature certifies to the best of your knowledge that this information is true and correct.  
**Providing false information may result in the withdrawal of your award.**

If you have any questions concerning this form, you may contact the Commission’s Student Support Services Branch by calling (888) 224-7268 or, via e-mail at [studentsupport@csac.ca.gov](mailto:studentsupport@csac.ca.gov). Our office hours are 10:00 a.m. to 4:55 p.m., Monday through Friday.

Mail this form to the address below.

**California Student Aid Commission  
Cal Grant Operations Branch  
P. O. Box 419028  
Rancho Cordova, CA 95741-9028**



Student Application

- The following information is needed so that your application may be considered for the foster youth California Grant Program.
- The California Chafee Grant Program gives free money to current or former foster youth to use for vocational school training or college courses.
- To qualify, you must be a current or former foster youth, must have established court dependency at anytime between the ages of 16 and 18, and must not have reached your 22nd birthday as of July 1st of the award year.
- KinGap youth, adopted youth, guardian placement, and voluntary placement may not be eligible for the Chafee Grant, unless court dependence was established, at anytime, between the ages of 16 and 18.
- The California Department of Social Services will determine your foster youth eligibility status.
- Students: To check your Chafee Grant status you can go online to [WebGrants for Students](#).

Which application do you want to file?

\*\* An Academic Year runs from July 1st thru June 30th \*\*

If you are currently attending college (July 1st, 2014 - June 30th, 2015) - submit an application for the 2014-2015 School Year.

If you plan to attend college in the summer 2015 check with your school to determine which application you should complete.

If you plan to attend college in the fall 2015 or spring 2016 (July 1st, 2015 - June 30th, 2016) - submit an application for the 2015-2016 School Year.

Academic Year: \* -- Select Year --

All fields marked "\*" are Required

If you are an undocumented student, please select the box:

SSN: \*

Last Name: \*

Address 1: \*

Address 2:

City: \*

Email:

Alternate Email:

First Name: \*

MI:

Home Phone: (  )  -

Work Phone: (  )  -

State: \*  Zip: \*  -

Re-type Email:

Re-type Alternate Email:

Date of Birth: (MM/DD/YYYY) \*

Foster Care County: \* -- Select County --

School of Attendance: \* -- Select School --

If you cannot find your school in the drop down list above, enter the name, city and state in the boxes below.

School Name:

City:

State:

Degree Goal:

Major:

Education Level:

Are/were you in foster care placement under court dependency?  Yes  No

Have you completed a Free Application for Federal Student Aid (FAFSA)?  Yes  No

(The FAFSA must be completed prior to receiving any Chafee Grant funds. The FAFSA can be filed on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov))

How did you find out about the Chafee Grant Program?

I declare under penalty of the laws of the State of California and of the United States that this form has been examined by me and to the best of my knowledge and belief is true, correct and complete.

I authorize the Commission and the California Department of Social Services to receive and to release my student records, information regarding this application, including confidential information, and other information I have provided concerning my application with institutions and appropriate public and private agencies.

I Agree

Submit Application

Reset

## Free Money for Career and Technical Training or College for Current or Former Foster Youth APPLICATION

**New Chafee Grant student? Fill out and mail or fax this application to the California Student Aid Commission.  
Renewal Chafee Grant student? Don't fill out this application. The Commission will contact you if you are  
eligible for renewal. Just call the Commission for more information.**

PLEASE PRINT OR TYPE CAREFULLY

LAST NAME	FIRST NAME	MIDDLE INITIAL	* SOCIAL SECURITY NUMBER - -
ADDRESS (Include Apt #)		CITY	STATE ZIP CODE
TELEPHONE NUMBERS: HOME ( )		WORK/CELL ( )	
BIRTHDATE ____/____/____	EMAILADDRESS		
CALIFORNIA COUNTY WHERE YOU WERE IN FOSTER CARE (BETWEEN THE AGES OF 16 AND 18)		YOUR AREA OF STUDY OR MAJOR	
FULL NAME OF COLLEGE OR VOCATIONAL SCHOOL (Please, no high school name)		CITY	STATE
<b>YOUR DEGREE GOAL</b> <input type="checkbox"/> Certificate or Diploma (for Occup. or Tech. or Educ. program of at least two years) <input type="checkbox"/> Certificate or Diploma (for Occup. or Tech. or Educ. program of less than two years) <input type="checkbox"/> Associate Degree (Occup. or Tech.) <input type="checkbox"/> Associate Degree (Gen. Ed. or transfer) <input type="checkbox"/> 1st Bachelor's Degree <input type="checkbox"/> Teaching Credential Program <input type="checkbox"/> 2nd Bachelor's Degree <input type="checkbox"/> Graduate or Professional Degree			
<b>COLLEGE OR VOCATIONAL SCHOOL EDUCATIONAL LEVEL FOR (Check only one)</b> <input type="checkbox"/> FRESHMAN (FEWER THAN 30 UNITS) <input type="checkbox"/> SOPHOMORE <input type="checkbox"/> SENIOR <input type="checkbox"/> JUNIOR <input type="checkbox"/> OTHER _____		<b>HAVE YOU COMPLETED THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO (The FAFSA must be completed prior to receiving any Chafee Grant funds. The FAFSA can be filed online at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> )	
<b>ARE/WERE YOU IN FOSTER CARE, COURT DEPENDENT, BETWEEN THE AGES OF 16-18? **</b> <input type="checkbox"/> YES <input type="checkbox"/> NO			
<b>HOW DID YOU FIND OUT ABOUT THE CALIFORNIA CHAFEE GRANT PROGRAM?</b> _____ Independent Living Program (ILP County or College)      _____ California Student Aid Commission      _____ Mail _____ School financial aid officer or school counselor      _____ One-Stop Career Center _____ Other _____      _____ Social Worker/Probation Officer			

***The fine print-***

I declare, under penalty of perjury, under the laws of the State of California and of the United States, that this form has been examined by me and to my knowledge, all information provided is true, correct and complete.

I authorize the Commission and the California Department of Social Services to receive and to release my records, information regarding this application, including confidential information, and other information I have provided concerning my application with institutions and appropriate public and private agencies.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**\*Undocumented students are eligible for a Chafee Grant. Contact the Commission for more details at 1-888-224-7268.**

**\*\*KinGap and/or guardianship placement youth who are/were eligible to receive ILP services are ineligible to receive the Chafee ETV unless court dependency was established (at any time) between the ages of 16-18.**

## **Here are some questions and answers on the Chafee Grant Program- for current and former foster youth.**

### **What is a California Chafee Grant?**

The California Chafee Grant Program gives money to current or former foster youth to use for career and technical training or college courses.

### **How do I qualify?**

To qualify, you must:

- ◆ be eligible, or have been eligible, for foster care between your 16th and 18th birthday,
- ◆ not have reached your 22nd birthday as of July 1 of the award year

### **How do I apply?**

File two forms:

- ◆ *Free Application for Federal Student Aid*, or FAFSA. File online at [fafsa.ed.gov](http://fafsa.ed.gov) or get a paper form from your school. (Undocumented students may contact the Commission for further instructions.)
- ◆ *California Chafee Grant Program Application*. Submit a paper copy or an online application to the Commission. *Note: These forms are year-specific. Be sure to complete the applications that correspond with the academic year you will be attending school.*

### **What is required to apply?**

You must be enrolled in:

- ◆ an eligible career or technical school or college
- ◆ a course of study at least half time
- ◆ a course of study that is at least one year long
- ◆ and you must maintain satisfactory academic progress

### **What criteria are used ?**

The following selection criteria are used to make awards.

- ◆ Students who are renewal students.
- ◆ Students who are aging out of the system.
- ◆ Students who have dependents.
- ◆ Students who have unmet need of \$5,000 or more.
- ◆ Submission date of completed application.

### **Can I apply online?**

Yes, log on to the Commission's Chafee Grant Program Web site at [csac.ca.gov](http://csac.ca.gov). There, you can complete the online application and submit it electronically.

**We encourage you to apply online.**

### **What happens after I apply?**

- ◆ The Commission will review your FAFSA and Chafee Grant Applications.
- ◆ The California Department of Social Services will verify your foster youth status.
- ◆ Your school financial aid office will determine your financial aid eligibility.
- ◆ Once all of the above is completed, the Commission will send you a letter telling you of your award status.

### **How will I get the grant?**

Your grant will be sent to the career or technical school or college where you are enrolled. Check with your school's financial aid office about how the school will distribute the grant.

### **Can others help me learn about Chafee Grants?**

Yes, for more information, contact your:

- ◆ high school counselor
- ◆ college counselor
- ◆ college financial aid office
- ◆ county/college ILP Coordinator
- ◆ One-Stop Career Centers
- ◆ social worker/probation officer
- ◆ [csac.ca.gov](http://csac.ca.gov)

### **How can I contact the Commission?**

If you have questions regarding the California Chafee Grant Program:



**Visit** the Commission's Chafee Grant Web site at: [csac.ca.gov](http://csac.ca.gov), click on *Commission Programs*.



**Email** your questions to the Commission at: [chafee@csac.ca.gov](mailto:chafee@csac.ca.gov). (In the email subject line enter: Attn: Chafee)



**Call** the Commission at:  
1-888-224-7268 Monday through Friday from 8:00 a.m. to 4:55 p.m.



**Write** the Commission, *or mail your application to:*

California Student Aid Commission  
Specialized Programs Operations Branch  
Attn: California Chafee Grant Program  
P.O. Box 419029  
Rancho Cordova, CA 95741-9029



# California Chafee Grant

## Free Money for Foster Youth for College or Technical and Career Training



### What is a California Chafee Grant?

The California Chafee Grant is free money for current or former California foster youth to help pay for college or career and technical training. Chafee Grants don't have to be paid back. You may also use your grant to pay for child care, rent and transportation while you're in school. A Chafee Grant is a federal and state funded grant subject to yearly availability of funds.

### How do I qualify?

To qualify, you must:

- Be a current or former foster youth\*
- Not have reached your 22<sup>nd</sup> birthday as of July 1 of the award year
- Have financial need

*\*To qualify, foster youth dependency of the court must have been established between the ages of 16 and 18. KinGap youth who are or were eligible to receive Independent Living Program services, guardian placements and voluntary placements may not be eligible for the California Chafee Grant unless court dependency was established between the ages of 16 and 18.*

### How do I apply?

You must submit the California Chafee Grant Program Application, Free Application for Federal Student Aid (FAFSA) and your school submits the Chafee Needs Analysis Report (NAR). **Note:** Forms are year-specific. Be sure to complete the applications that correspond with the academic year you will be attending school.

- Submit the California Chafee Grant Program Application online at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov), or contact the Commission to have a paper form sent to you.
- Submit the FAFSA at [www.fafsa.gov](http://www.fafsa.gov) or download a PDF at [www.federalstudentaid.ed.gov](http://www.federalstudentaid.ed.gov) and mail it.
- You may also call toll free 800.433.3243 to have the paper FAFSA sent to you.
- Have your school submit the Chafee Need Analysis Report (NAR) electronically or download the PDF version at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov).

### Where can I use my Chafee Grant?

You can use your Chafee Grant at any eligible California college as well as colleges in other states. In California, you can attend:

- Career and technical schools
- California Community Colleges
- California State University campuses
- University of California campuses
- Independent and private colleges

### What happens after I apply?

- The Commission will review your FAFSA and Chafee Grant application.
- The California Department of Social Services will verify your foster status.
- Your school's financial aid office will determine your financial aid eligibility.
- Once all of the above is completed, the Commission will send you a letter if you are selected for an award.
- The school will verify payment eligibility and disburse the check to you.

### What is required to receive your Chafee funds?

You must:

- Enroll in an eligible public or private college or university or technical school.
- Be enrolled at least half time.
- Enroll in a program at least one academic year long.
- Attend class regularly and get good grades or you may lose your Chafee Grant funds.

### How do I renew my Chafee Grant?

If you receive a Chafee Grant, it may be renewed through your 23<sup>rd</sup> birthday. You do not need to reapply for your Chafee Grant each year; however, you must submit a FAFSA and your school must submit a NAR yearly to determine if you are still eligible. The Commission may contact you for updated information. Be sure to respond to e-mails, letters or forms that you may receive.

### Don't Have a Social Security Number?

You need a Social Security number to submit the FAFSA and the Chafee Grant application online. If you are an undocumented foster youth, contact your school or the Commission for assistance.

## Where can I find out more about the Chafee Grant and other services for foster youth?

### For more information, contact your:

- High school counselor
- College academic advisor
- College financial aid office
- Foster Youth Success Initiative (FYSI) liaison
- County Independent Living Coordinator
- One-Stop Career Center
- Social worker or probation officer

### You can also visit the following Web sites:

- [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov)
- [www.communitycollege.org](http://www.communitycollege.org)
- [www.fosteryouthhelp.ca.gov](http://www.fosteryouthhelp.ca.gov)
- [www.fosterclub.com](http://www.fosterclub.com)
- [www.childsworld.ca.gov](http://www.childsworld.ca.gov)
- [www.cacollege.pathways.org](http://www.cacollege.pathways.org)
- [www.cccco.edu/](http://www.cccco.edu/)
- [www.calyouthconn.org](http://www.calyouthconn.org)

## How Can I Contact the California Student Aid Commission?

### If you have questions about the Chafee Grant:



Visit the Commission's Chafee Grant Web site at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov)



E-mail your questions to [chafee@csac.ca.gov](mailto:chafee@csac.ca.gov)  
(enter "Attn: Chafee" in the subject line)



Call toll free 1.888.224.7268  
Monday through Friday from  
10:00 a.m. to 4:45 p.m. (PST)



Write or mail:  
California Student Aid Commission  
Specialized Programs Operations Branch  
California Chafee Grant Program  
P.O. Box 419029  
Rancho Cordova, CA 95741-9029



## Keep in Touch With "WebGrants4Students"

Log on to [www.csac.ca.gov](http://www.csac.ca.gov) and click on "WebGrants for Students" to set up your account.

Access information and manage your account 24 hours a day, seven days a week.

You can also use [WebGrants 4 Students](#) when you need to change your e-mail address, mailing address, telephone number or school.

# Material Requests

The following materials can be ordered online at [www.publications.csac.ca.gov](http://www.publications.csac.ca.gov)

## Cal Grants

- G-143 Cal Grant Post Card English/Spanish

## CA Dream Act

- G-125.1.2 Top Ten List for CA Dream Act (Chinese/English)
- G-125.1.3 Top Ten List for CA Dream Act (Korean/English)
- G-125.1.4 Top Ten List for CA Dream Act (Vietnamese/English)
- G-125.1.5 Top Ten List for CA Dream Act (Hmong/English)
- G-125.1.6 Top Ten List for CA Dream Act (Punjabi/English)
- G-125.1.7 Top Ten List for CA Dream Act (Tagalog/English)

## Middle Class Scholarship

- G-126 Top Ten List for Middle Class Scholarship (English/Spanish)

## Fund Your Future

- I-4 Magazine (English)
- I-5 Magazine (Spanish)
- I-1.2 Brochure (Chinese)
- I-1.3 Brochure (Korean)
- I-1.4 Brochure (Vietnamese)
- I-1.5 Brochure (Hmong)
- I-1.6 Brochure (Punjabi)
- I-1.7 Brochure (Tagalog)

## Cash For College

- Cash For College Workshop Posters w/ Fillable Form Pads (500 forms)

## General Outreach

- G-133 CA Chafee Grant Foster Youth Fact Sheet
- G-500 Junior/Senior Checklist (English)
- G-502 Junior/Senior Checklist (Spanish)

**Order quantities** may be adjusted based on availability of materials at the time an order is filled. **Back orders** will be filled as items are reprinted or available. **Delivery time:** Allow up to two weeks for delivery.