OPERATIONS MEMO

Update from the California Student Aid Commission

November 7, 2016   **GOM 2016-32**

TO: Financial Aid Administrators

FROM: Catalina G. Mistler
            Chief, Program Administration & Services Division

SUBJECT: **2016-17 Enrollment File Match and School Changes**

This Operations Memo from the California Student Aid Commission (Commission) informs colleges of the use of 2016-17 fall Community College enrollment files to process school changes.

- Cal Grant participating community colleges have uploaded fall 2016-17 enrollment data, as requested in GOM 2016-07

- Through an agreement with the California Community Colleges Chancellor's Office, the Commission will process the enrollment data to determine if unpaid Cal Grant students are on the correct campus roster.

- On Thursday, November 10, 2016, school changes will be processed to place students on the 2016-17 roster as identified on the enrollment file.

- Placing Cal Grant awarded students on the correct roster will:

    o Assist institutions in paying enrolled and eligible Cal Grant students.

    o Reduce the need to report students that are not enrolled.

    o Help improve the institution's paid rate.

Need to contact us?

➢ Institutional Support phone number: (888) 294-0153
➢ E-mail: schoolsupport@csac.ca.gov

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