



OPERATIONS MEMO

Update from the California Student Aid Commission

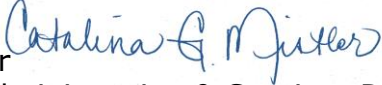
STATE OF
CALIFORNIA



February 26, 2015

GOM 2015-09

TO: High School Counselors

FROM: Catalina G. Mistler 
Chief, Program Administration & Services Division

SUBJECT: Non-SSN GPA Matching and Edit Screens

This Operations Memo from the California Student Aid Commission (Commission) provides information to schools regarding the ability to match and edit Non-SSN GPA data in WebGrants. The capability of matching and editing will be available through May 15, 2015.

- The Commission runs a nightly process that matches Non-SSN GPA data to the student's Free Application for Federal Student Aid (FAFSA) or California Dream Act application and will continue through the 2015-16 academic year.
- Applicants who fail the automatic matching process will appear on your school's *Non-SSN GPA Unmatched* report located on the 'Data Transfer' screen in WebGrants.
- Matching errors may be due to discrepancies between the submitted Non-SSN GPA data and the financial aid application. One of the most common matching errors is the student's address.
- School officials can match Non-SSN GPA data to the student's FAFSA or Dream Act Application by using the *Match Non-SSN Record to Financial Application* screen in WebGrants.
- School officials can edit previously submitted unmatched Non-SSN GPA data by using the *Edit Non-SSN GPAs* screen in WebGrants.
- The Non-SSN GPA Matching and Edit Screens User Guide is available in the Help link in WebGrants.

Though the March deadline is approaching, the matching process will continue. It is imperative that students complete their 2015-16 FAFSA or California Dream Act application by Monday, March 2, 2015.

In some cases, the Non-SSN GPA may not match to the student's financial aid application until after the March deadline; however, the student will still be considered an on-time applicant. Once the Non-SSN GPA is matched, the student will be considered for the Cal Grant High School Entitlement award during the weekly awarding cycle.

Webinar Training Sessions

The Commission is hosting the following webinars to provide training on and to answer questions regarding this process. Each session is scheduled for 60 minutes. Please visit the Commissions [WebEx](#) training website to register for one of the following sessions:

Reports and Matching Process for High School Counselors Webinar

- March 24, 2015 from 2:00 pm – 3:00 pm
- April 9, 2015 from 2:00 pm – 3:00 pm
- April 28, 2015 from 10:00 am – 11:00 am
- May 5, 2015 from 2:00 pm – 3:00 pm

The Commission also provides on demand recorded training sessions, like the [Non SSN GPA Matching Mini Training](#).

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

Working together to effectively promote education beyond high school!